

MeTA Management Board Meeting 9

24 Nov 2009: AGENDA

10.00 – 17.00

Physical Meeting



Agenda Items	Supporting documents	Action required	Leading person	Timing
1. Review minutes of MMB8	9.1 Minutes – MMB8	For discussion	Saul	10.00 – 10.30
2. Matters arising <ul style="list-style-type: none"> Discussion on Access to Medicines Index 		For discussion	Saul	10.30-11.00
Programme Update				
3. Review of project implementation against timeline	9.2 Quarterly (Q2-Y2) report – Updated	For discussion	Elodie	11.00 – 11.45
	9.3 October Update (priorities and milestones table)			
4. Country and Thematic Update	9.4 Country updates including Country Matrix	For discussion	Wilbert	11.45-12.15
Forward Planning				
5. Zambia National workplan (Approval)	9.5 Zambia National workplan (Approval)	For approval		
6. Peru CSO Concept Notes (Information)	9.6 Peru CSO Concept Notes (Information)	For information	Wilbert	12.15 – 13.00
7. Current and future progress towards data disclosure	9.7 One page simple matrix plotting likely progress on data disclosure (Samia)	For discussion		
Lunch				13.00 – 13.30
8. Events <ul style="list-style-type: none"> International Meeting 	9.8 International Meeting		Brian	13.30

Update	Update		Elodie	14.30
<ul style="list-style-type: none"> Country-sharing meeting update Pharma flagship Course IAG, (Sophia) 	9.9 Country-sharing meeting update		Wilbert	
	9.10 Pharma flagship Course		Sophia	
MeTA Strategies and future				
9. Communications strategy:	9.11 Communications strategy	For Discussion	Brian	14.30-15.00
Discussion on essential milestones and broad strategy				
10. Defining the role of international pharma in MeTA	9.12 Private sector strategy	For Discussion	Brian	15.00-15.30
11. Evaluation: (DFID)	9.13 Evaluation TOR	For Discussion	Saul	15.30-16.00
12. Post MeTA-pilot option	9.14 Options note on multi-donor trust funds	For Discussion	Saul	16.00-16.30
Next meetings				16.30-16.40
AOB				16.40-17.00

Closing time 17.00