

## Agenda MMB 5

15<sup>th</sup> December 2008: 10 am to 4pm

DFID London, Palace Street



| Agenda Items  | Supporting documents                           | Action required | Leading person | Timing |
|---|--|-----------------|----------------|--------|
| <b>1. Country update</b>  |  |                 |                |        |
| • Countries overview  | 5.1 - Country Matrix Version 6.02              | For discussion  |                |        |
| • MeTA/WHO/WB collaboration at country-level                                | 5.2 - Country trends                           | For discussion  |                | 60'    |
| • Minimum representation and flexibility                                    | 5.3 - Updated Country Guidelines – Version 4.1 | For discussion  | Wilbert        |        |
| • Jordan One Year Country workplan and Budget                               | 5.4 - Jordan Workplan- 3 Dec                   | For information |                |        |
| <b>2. Communication</b>   |  |                 |                |        |
| • Communication Outreach Plan   | 5.5 - Communication Outreach Plan              | For discussion  | Andrew         | 20'    |
| • Making MMB minutes, agenda and paper available on the website             |  | For discussion  |                |        |
| <b>3. CSO</b>   |  |                 |                |        |
| • Progress in-country on CSO capacity building workplans (Ghana and Uganda) | 5.6 – Civil Society Capacity Strengthening     | For Information | Andrew         | 20'    |
| • CSO application for funding   | 5.7 - CSO development plan                     | For Information |                |        |
| <b>4. Baseline</b>  |  |                 |                |        |
| • Overview of the baseline assessment                                       | 5.8.1 - Baseline TOR- Component1               | For approval    | Garth          | 30'    |
| • Final TOR and budget (coordinator and 3 components)                       | 5.8.2 - Baseline TOR- Component2               |                 |                |        |
|   | 5.8.3 - Baseline                               |                 |                |        |

TOR- Component3

5.8.4 - Baseline  
Coordinator TOR

|   |   |                |                 |  |  |      |
|---|---|----------------|-----------------|--|--|------|
|   | <b>Lunch</b>  |                |                 |  |  | 120' |
| <b>5. Quarterly report (July – Sept 08)</b>   | 5.9 - Quarterly report  | For discussion | Elodie or Brian |  |  | 15'  |
| <b>6. Pilot Project extension</b>   |   | For discussion | Geraldine       |  |  | 5'   |
| <b>7. Jan- March 09 Programme and budget Planning</b>   | 5.10- Jan-March Plan  | For approval   | Elodie or Brian |  |  | 20'  |
| <b>8. IAG</b>   |   |                |                 |  |  | 30'  |
| <ul style="list-style-type: none"> <li>• Planning next IAG (suggested dates 15<sup>th</sup> March 09, venue and agenda)</li> <li>• Possibility of IAG members visiting the country visits</li> <li>• Secretariat Response to the IAG members</li> </ul> | 5.11 - IAG evaluation report<br><br>5.12 - Aide-Mémoire<br><br>5.13 - Secretariat response to the IAG members | For discussion | Sophia          |  |  |      |
| <b>9. Access to Medicines Research Network</b>  |   | For discussion | Saul            |  |  | 15'  |
| <b>10. Dates of next MMB Meetings</b>   |   |                | Geraldine       |  |  | 10'  |
| <b>11. AOB</b>  |   |                |                 |  |  |      |

**Closing time 16.00**

## **Supporting Paper**

- 5.1 Country Matrix Version 6.02
- 5.2 Country trends
- 5.3 Updated Country Guidelines – Version 4.1
- 5.4 Jordan Workplan/Budget
- 5.5 Communication Outreach Plan
- 5.6 Ghana and Uganda CSO workplans
- 5.7 CSO development plan
- 5.8 Baseline TOR
- 5.9 Quarterly report
- 5.10 Jan-March Plan
- 5.11 IAG evaluation report
- 5.12 Aide-Mémoire
- 5.13 Secretariat response to the IAG members