

MeTA Management Board Meeting 3

18 August 2008

Attended by: Geraldine Murphy, Adam Smith, Andreas Seiter, Sophia Tickell, Gilles Forte, Kertsen (DFID Observer) and members of the MeTA Secretariat: Garth Singleton, Wilbert Bannenberg and Andrew Chetley.

Summary

1. Country work programme guidelines

- The country work programme guidelines were discussed in terms of clarity and expectations of how flexible they are for different country contexts. The document will be updated and made more user-friendly (*Secretariat mid-September 2009*)
- Secretariat to review a submitted country work plan at the next MMB to understand the degree of flexibility that may be required to ensure work plans are supported. (*Secretariat*)

2. Financial Management of MeTA Country Funds

- An MOU will form the basis of agreements between countries and the Secretariat to implement their workplans. MOU to be shared with MMB members for comments as soon as ready (*Garth Singleton*)
- Review decision on translations of some key documents into MeTA languages (*Secretariat/DFID*)

3. Evaluating the pilot phase

- A paper considering the evaluation of the MeTA pilot phase was discussed.
- Explore internal DFID requirements to extend pilot phase and also the timetable necessary for a substantive project to be in place at end of pilot. (*Geraldine Murphy*)
- Give feedback on indicators, particularly in relation to external facing needs (All by next MMB)
- Review of proposed annual workplan priorities (*DFID/Secretariat*)
- Prepare Logframe for pilot and circulate to the MMB (*DFID/Secretariat*)

4. MeTA Secretariat Programme and Budgeting

- Proposed workplan July – September 2008 accepted.

5. Country progress

- Report on country progress was discussed and considered useful.
- Ghana and Philippines both submitted work plans for approval.

- Expand the lessons learnt section of the report to capture the trends in the pilot countries (*Wilbert next MMB*)
- Preparation of discussion paper for next MMB on the flexibilities being requested by the country pilots in workplans and make up of Multi stakeholder forums (*Wilbert next MMB*)

6. Feedback from World Health Organization and World Bank

- WHO and WB confirmed there is increasing interest at international and country level about MeTA and that country level advisors are offering greater support in country.
- WHO to invite DFID and Secretariat to Regional Advisors meeting (*WHO*)
- Investigate possibilities of regular teleconferences between regional advisors/Secretariat/DFID (*Gilles Forte/Wilbert Bannenber*)

7. MeTA Communication Strategy

- All to provide comments on MeTA communication strategy

Next MMB Meeting: 20 September 2008