

MeTA Management Board Meeting 1

21 April 2008

Attended by: Andreas Seiter, Danny Graymore, Geraldine Murphy, Saul Walker, Claire Hughes and members of the MeTA Secretariat: Garth Singleton, Elizabeth Smith, Andrew Chetley, Wilbert Bannenberg and Marieke Devillé.

Summary

1. TOR for MeTA Management Board (MMB)

- TOR for MMB circulated and discussed. DFID to review and finalise.

2. MeTA launch programme

- Draft launch programme circulated for comments and discussed. To be finalised, and invitations sent out (*Secretariat*).
- MeTA presentation and launch at World Health Assembly in May to be organised (*Secretariat*).

3. Workplan and budget

- MeTA website ready to be launched (*end of April*)
- Country workplans are being prepared.
- Civil Society Organisation strengthening workshop organized to take place in the Philippines.
- Private sector strategy is to be prepared by a consultant.
- MeTA Management Organigram being prepared (*Secretariat*)

4. Guidelines for assessment of Country workplan progress

- Draft guidelines circulated and discussed. Comments to be sent to Wilbert Bannenberg (*all*).

5. Feedback from World Bank and World Health Organisation activities

- Progress is good and both Zambia and the Philippines have made requests for funding.

Next MMB meeting: 16 June 08